

# OSCE Network

## **OSCE Network of Think Tanks and Academic Institutions Working Instruments**

Network Meeting  
Vienna, 30 October 2013

The network is a flexible and informal format. Nevertheless it needs a minimum of working instruments. Thus, the following working instruments are planned:

### **Network Meetings**

- Comprise the representatives of ideally all member institutes of the network;
- Convene as required, but at least once a year, for cost reasons preferably in conjunction with OSCE Security Days or other OSCE events;
- Take decisions on the basis of an absolute majority of the member institutes present at the meeting;
- Decide on the activities of the network;
- Elect the network co-ordinator for two years;
- Elect the members of the steering committee for two years. Half of the steering committee members rotate per annum.
- Officially welcomes new network members. New members need recommendations from two actual network members.

### **The Steering Committee**

- Consists of about five members including the network co-ordinator, preferably representing different sub-regions of the OSCE area;
- Is elected by the network meeting for two years;
- Takes decisions on the basis of an absolute majority of its members;
- Executes a priority list of possible network projects;
- Decides on whether or not particular activities of groups of network members are labeled as “network projects”;
- Takes decisions on projects, supports and advises the network co-ordinator;
- Participates in fundraising for and co-ordinating network projects;
- Communicates mainly by electronic means. Meetings shall be limited to the necessary minimum, preferably in conjunction with OSCE Security Days or other OSCE events.

### **The Network Co-ordinator**

- Is elected by the network meeting for two years;
- Is a member of and chairs the steering committee;

- Serves as the contact point for the member institutes, the OSCE Chairmanship, the contact point in the OSCE Secretariat and the participating States, and steers the consultation process with these institutions;
- Liaises with the Press and Public Information Department of the OSCE Secretariat;
- Steers the process of fundraising for and implementing network projects.

### **The OSCE Network Website**

- Provides information on the network's activities and the profiles and activities of its member institutes;
- Gives access to OSCE documents;
- Is linked to the OSCE website and to the websites of the member institutes;
- Is established and maintained by the network co-ordinator.

### **Project Co-ordinators**

- Are appointed by a network meeting or the steering committee in order to co-ordinate specific network projects;
- Are responsible for the implementation of specific network projects in terms of substance as well as budget.